

MEDFORD GOSPEL MISSION
VOLUNTEER GENERAL INFORMATION AND POLICIES

We are a rescue mission that provides short term emergency housing, hygiene, clothing, and meals, along with short term back-to-work and VA housing and a long term spiritual growth program for those in need in our community. Please maintain a friendly but respectful and professional interaction with our mission guests and clients.

Conduct

- Please be sensitive to the personal space of our guests (men, women and children). Ask permission before touching any guest or resident for any reason.
- Our programs are violence-free and drug-free environments. Volunteers are not to smoke, drink alcohol, use drugs or carry weapons on site.
- Volunteers are to engage in gracious and edifying conversation.
- As MGM is a faith-based organization, volunteers are asked not to present or promote a worldview that is in opposition to the Judeo-Christian worldview that is the very fabric of our ministries.
- Medford Gospel Mission (MGM) will not tolerate any form of harassment (verbal or physical), exploitation or intimidation of any nature from volunteers, interns, staff members, program participants or guests. Persons doing so will be subject to disciplinary action by MGM.
- MGM is not responsible for the personal property of volunteers. Keep your valuables put away or locked up.
- Volunteers are not to engage in a private transaction involving gifts, services or money with any Program participant. Any gift should be directed to or channeled through the organization. Volunteers may not accept money or gifts from Program participants for services rendered.
- Do not assist any guest or resident with money, medication, gifts or transportation. Should a guest or resident request to contact you personally or ask you for anything of this nature, please report it to a staff member. These actions are PROHIBITED here at the MGM for the protection of our clients and volunteers.
- Do not give out personal contact information, including email addresses or phone numbers.
- All personal information about Mission Clients is strictly confidential except when he/she shares information about matters with legal consequences such as drugs, someone being in danger or endangering others. In this case, volunteers must report the information to the staff person in charge.

Dress Code

- Closed toe shoes must be worn in all volunteer positions.
- Long pants are strongly recommended when volunteering in the kitchen.
- Volunteers must wear modest clothing that you are comfortable moving in and don't mind getting a little dirty. Please do not wear midriff-revealing tops, short shorts, muscle shirts or anything tight-fitting.
- Clothing worn by volunteers must not portray alcohol, cigarettes, drugs or sexual or violent themes.
- Dangling or loosely worn jewelry should be removed before arriving.

As a volunteer, your activities may include potential hazards, including but not limited to (a) physical activity (including without limitation work with heavy tools and materials), (b) contact with unidentified and unfamiliar persons, (c) other potential risk of injury. You must be willing to provide volunteer service with the knowledge of the potential hazards involved and agree to accept any and all risks of injury without any recourse to or against MGM.

MGM is an organization assisting vulnerable men, women and children. No one who has ever been indicted or convicted of a violent crime, child abuse or neglect, child pornography, child abduction, kidnapping, rape or sexual offense may serve as a volunteer.

MEDFORD GOSPEL MISSION
VOLUNTEER AGREEMENT AND LIABILITY RELEASE

I wish to volunteer for Medford Gospel Mission (MGM). I agree and release MGM as follows:

- I have read, understand and will observe MGM's Volunteer General Information and Policies, as may be updated from time to time.
- I acknowledge that MGM is an organization assisting vulnerable men, women and children. I hereby confirm that I have never been indicted or convicted of a violent crime, child abuse or neglect, child pornography, child abduction, kidnapping, rape or sexual offense, nor have I ever been ordered by a court to receive psychiatric or psychological treatment in connection herewith.
- I understand that my activities as a volunteer may include potential hazards and risk of physical harm. I am voluntarily participating in this service with the knowledge of the potential hazards involved and hereby agree to accept any and all risks of injury without any recourse to or against MGM.
- I hereby release MGM, its directors, officers, partners, agents, employees, successors, assignees, licensees, sponsors, donors, representatives, guests and affiliates from all actions, claims, suits or demands that I, my assignees, heirs, guardians and legal representatives now have or may hereafter have arising out of, based upon or relating to my participation as a volunteer.

I have carefully read this agreement, and the Volunteer General Information and Policies referenced herein, and fully understand their contents. I am aware that this is a release of liability and I sign it of my own free will.

Volunteer Name (please print) _____
Volunteer Signature* _____ **Date** _____

***For volunteers under 18**, a parent or legal guardian's signature is required below.

This is to certify that I, as parent/legal guardian with legal responsibility of the minor volunteer whose name appears on this document, do consent and agree to his/her release as provided above, and for myself, my assignees, heirs, guardians and legal representatives, release MGM for any and all claims that now or may hereafter arise, based upon or relating to my minor child's participation as a volunteer.

Parent/Legal Guardian Signature _____ **Date** _____

2nd Minor Volunteer Name (please print) _____
Minor Volunteer Signature _____ **Date** _____
Parent/Legal Guardian Signature _____ **Date** _____

3rd Minor Volunteer Name (please print) _____
Minor Volunteer Signature _____ **Date** _____
Parent/Legal Guardian Signature _____ **Date** _____

4th Minor Volunteer Name (please print) _____
Minor Volunteer Signature _____ **Date** _____
Parent/Legal Guardian Signature _____ **Date** _____

PERMISSION TO USE PHOTOGRAPH, VIDEO OR STORY

I irrevocably grant Medford Gospel Mission, its assigns and successors, my consent and full right to use my name, photo, likeness and written feedback in any and all media, publications, advertising and publicity, and to distribute that photograph or recording as they deem fit, publicly. I grant permission to be filmed or taped by MGM or the news media. I release any and all claims that such photograph, recording or information about me violates any right to privacy I may have.

[] Yes [] No Initial _____